

Annual Grantees'/Contractors' Meeting for AFOSR Program Review on Mechanics of Multifunctional Materials & Microsystems

You are invited to attend the *Annual Grantees'/Contractors' Meeting for Program Review on Mechanics of Multifunctional Materials & Microsystems (M⁴)* which will be held on May 10-12, 2010, at Hyatt Regency Reston, 1800 Presidents Street, Reston, Virginia, 20190. Our program review will cover a broad range of research topics for the mechanics of multifunctional materials and microsystems, handled by the core grants and contracts as well as the briefings for three DoD MURI Programs and AFOSR GameChanger Program. We are looking forward to a stimulating meeting and opportunities for interactions between all participants in the program.

Registration and logistical information for this meeting will be handled through the meeting web site at www.anadarko-industries.com. Click on "AFOSR Conferences," select "Event Calendar" and scroll down to the month of May. This site has links to the agenda, lodging, registration and miscellaneous information. The presentation guidelines for the speakers and key logistical information are also described below.

Our program review will be partially overlapped with the *1st Multifunctional Materials for Defense Workshop* to be held on May 13-14, 2010, at the same location. All M⁴ research grants and contracts dealing with the subject of "structural integration of energy harvesting and storage capabilities" will be reviewed on May 13 as a part of the Workshop. Also, it should be noted that the afternoon session of our program review on May 12 will be devoted to the research grants started under a new AFOSR Initiative on "Energy Harvesting from Aerospace Environments." You are more than welcome to attend all sessions throughout the week.

ORAL PRESENTATIONS

Unless specified otherwise (as in the case of multiple speakers or review talk), oral presentations are scheduled to be 20 minutes in length plus 5 minutes reserved for questions. We will strictly adhere to this 25-minute allotment per talk in order to keep to our busy schedule. It is expected that all presentations will be from computers and use an LCD projector which will be available. If you have any other specific audio-visual needs for your presentation, please contact us immediately.

REGISTRATION

Registration for these two meetings will be available until April 09, 2010, and handled through the meeting web site at www.anadarko-industries.com. Click on "AFOSR Conferences," select "Event Calendar" and scroll down to the month of May. Or you can register directly by using the registration link: <http://afosr.grantees-contractors-review.sgizmo.com>. There will be no registration fee for the meeting, but it is still very important for you to preregister by the date mentioned so that the appropriate resources are available for the meeting and attendees. The registration desk will be open starting at 7:30 AM each day of the meeting.

LODGING AND MEALS

Attendees are responsible for making their own reservations for lodging. A block of rooms has been set aside at *Hyatt Regency Reston* (1800 Presidents Street, Reston, VA 20190; Phone: 703-709-1234) and all rooms are based on the government per diem rate of \$226.00 per night plus tax. Please reference the room block designated for “AFOSR Grantees’/Contractors’ Meeting.” Reservations must be made by April 9, 2010 (Friday) and can be made directly with the hotel by calling 1-800-633-7313. Reservations made after the deadline will be handled at the hotel’s prevailing rates. Check-in time at the Hyatt Regency Reston is 3:00 p.m. and check-out time is 12 noon. Guests arriving prior to 3:00 p.m. will be accommodated as rooms become available.

In addition, the room reservations may also be made at the following local hotels that have lower rates starting at \$129.00 and up but are contingent upon availability:

Courtyard Herndon Reston (533 Herndon Parkway, Herndon, VA 20170; Phone: 703-478-9400; 2 miles away from the meeting site);

Holiday Inn Express Herndon (485 Elden Street, Herndon, VA 20170; Phone: 877-786-9480; 2 miles away from the meeting site).

Finally, light refreshments will be provided at the Hyatt Regency Reston during morning and afternoon breaks at the meeting. Participants will be responsible for their own meals, but there are many options in the hotel and in the surrounding neighborhood.

If you have any questions regarding the meeting, please contact us at the address given below. We look forward to seeing you in May.

Sincerely,

B. L. (“Les”) Lee, ScD
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